



White Barn Estates



Weddings



Proms & Formals



Wedding Reception



Date Parties

Name/Organization: _____

Date: _____

Contact Name: _____ Phone: _____ Fax: _____

EVENT DATE: _____

EVENT TIME: _____

White Barn Estates

Payment Schedule

Date of Payment	Payment for	Type of Payment	Total
	TOTAL FACILITY AND DEPOSIT PAYMENT DUE AT DATE OF BOOKING		\$
	Contract Payment		\$ -
	Contract Payment		\$ -
	Final Contract balance 30 Days Prior to Event		
	TOTAL CONTRACT FOR WEDDING		\$
	Food Payment		\$ -
	Food Payment		\$ -
	TOTAL FOOD ORDERED		\$
	TOTAL BAR & BEVERAGE		\$ -
	Bar, beverage & food payment due 10 days prior to event		\$ -
Total Payments			
Subtotal Contract			
Charges incurred 10 days prior to wedding and at wedding must be paid by credit card that night.			
Total			

ANY OTHER PAYMENT SCHEDULES MUST BE SUBMITTED IN WRITING FOR THE APPROVAL OF THE WHITE BARN ESTATES BOARD.

Facility Fee and Deposit must be paid day of booking.

Bride/Client Signature & Phone Number

WBE Representative

Person Responsible for Payment & Phone Number

Attention Event Planner:

Payments must be scanned and emailed to business office for archiving and tracking purposes.